

Checklist of Accident Factors

NATURE OF INJURY:

Abrasion	Burn	Cut	Foreign Body	Hernia	Strain/Sprain
Amputation	Bruise/Contusion	Dermatitis	Fracture	Puncture	Other

BODY PART:

<u>Head & Neck</u>	<u>Upper Extremities</u>	<u>Body</u>	<u>Lower Extremities</u>
Scalp	Shoulder	Back	Hips
Ears	Arms	Chest	Thigh
Eyes	Elbow	Abdomen	Leg
Face	Forearm	Groin	Knee
Neck	Wrist	Other	Ankle
Skull	Hand		Feet
Mouth	Finger or Thumb		Toe
Other	Other		Other

TYPE OF ACCIDENT:

Over exertion (resulting in strain, hernia, etc.)	Struck against (rough or sharp object/surface)	Contact with temperature, extremes, burns
Fall on same level	Struck by flying object	Contact with electric current
Fall to different level	Struck by sliding, falling or other moving objects	Inhalation, absorption, ingestion
Caught in, on or between		Poisoning
		Other

UNSAFE ACT:

Unsafe lifting & carrying	Machinery in motion-adjusting clearing jams cleaning	Failure to warn or secure making safety devices or guards inoperative
Unsafe loading, placing or mixing	Poor housekeeping	Using defective equipment, materials tools or vehicles
Failure to use personal protective equipment	Horseplay	Other
Failure to use equipment provided (except personal protective)	Operating without authority	No unsafe act
	Operating at unsafe speed	

HAZARDOUS CONDITIONS:

Unguarded machinery	Improper illumination	Congested area
Improperly guarded machinery	Improper ventilation	Other
Defective tools, equipment or substances	Improper dress	No unsafe conditions
Unsafe design or construction	Poor housekeeping	
Hazardous arrangement		

CONTRIBUTING FACTORS:

Lack of knowledge or skill
Act of other than injured
Disregard of instructions

Bodily defects
Failure to report to medical department
Other Non-contributing factors